

District 100 Foundation for Excellence in Education Grant Application

The *District 100 Foundation for Excellence in Education* consists of an independent board that has established an account with the Trust Department of Alpine Bank. Earnings from this account fund a grant process that provides programs to enhance and enrich the educational opportunities for District 100 students; the selected applications provide programs that are not part of the District's regular operating budget. Creation of the *Foundation* account was not intended to fund programs that should be paid for out of tax revenues or to fund programs not supported by school district policy.

Applications are due by the last working day of February, the recipients are announced in May, the programs are completed during the following school year, and an accounting of expenses is made to the *Foundation* prior to the next grant cycle. The *Foundation* reviews this accounting which includes an evaluation of the completed project, issues a "Report to the Community" and authorizes reimbursement of the expended funds to the District.

Eligible applicants include members of the District 100 staff as well as local community organizations who have partnered with the school district. Applications may be fully-funded, partially-funded, and occasionally may be privately funded.

Funding guidelines and examples of initiatives:

- Artists in residence or visiting artist programs including authors, artists, performers, scientists, technologists and craftsmen.
- Special programs/activities for parents, students and community on focused topics with recognized speakers and resources.
- Programs and activities for student enrichment including after-school and summer opportunities in science, writing, the arts and vocational areas.
- Seminars, workshop, and opportunities for staff which will enhance the art of creative teaching and instructional technologies.
- Programs and activities which promote studies of and create or foster an awareness and concern for environmental, community, and societal issues.
- Programs and activities aimed at fostering the understanding and sharing of multi-cultural experiences.

**Submit applications via email no later than the last working day of February to:
grantapplication@district100.com**

All grade levels and curricular areas will be considered. All grant applications will be reviewed by the *Foundation Board of Directors* in the context of the philosophy of the *Foundation*.

Selection criteria includes but is not limited to the following:

- Innovative design of the program
- Number of students benefitted by the program
- Diversity of students benefitted by the program
- Positive, continuing benefits of the program

*The Board will not fund program expenses that include the purchase of food or reward items.

*The Board will not fund program expenses for equipment that will be utilized for purposes beyond the initiative identified in the proposal nor for equipment that is not accepted according to District 100 policies and philosophy.

Other:

- Questions concerning the application process should be directed to Nicole Kilmer in the District 100 Central Office.
- Grant recipients and non-recipients will be notified by school mail prior to the last day of student attendance. All funded projects must be started and completed during the fiscal school between July 1 and June 30.
- Accounting documents are submitted to Greg Brown, Central Office.
- All program evaluations are presented in May at a *Foundation* meeting.

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Project Title: _____

School and/or Organization Name: _____

Applicant(s) Name: _____

Position/Title: _____

Contact Person: _____

Address _____

Phone _____

Email _____

I (we) grant to the District 100 Foundation for Excellence in Education the right to use this proposal and the results of this project, if funded, for instructional use within the Belvidere Community Unit School District or to help other educators.

- Applicant(s) Signature _____
- Date: _____

I acknowledge that this grant application is appropriate with respect to the guidelines set forth.

- Administrator or Building Principal Signature _____
- Date: _____

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A. Describe the proposed program, service or activity to be funded. Supporting data/information may be attached in limited amount. Be specific, but please limit the proposal to 4 pages.

B. Program goals and objectives:

- 1 How does the proposed program enrich or enhance educational opportunities?
- 2 How does the proposed program, service or activity differ from current offerings?
- 3 At what grade level is this proposal aimed?
- 4 How many students will benefit from this program, service or activity?
- 5 What are the expected benefits for students?
- 6 What is the timeframe in which this proposal is to be completed?

C. Evaluation:

- 1 How will the effectiveness of this proposal be assessed?
- 2 Indicate how the evaluation will be presented to the *Foundation Board*.

D. Budget:

- 1 List materials, supplies, equipment and their costs. Food and reward items are not funded. Any equipment requests must be compatible with District 100 policy.
- 2 List fees/costs (e.g. artists, authors, consultants, etc.)
- 3 Compute total budget required to complete the proposal.
- 4 What funds are available to supplement the proposal? (e.g. other grants, PTO, etc.)
- 5 Compute total amount requested from the *Foundation*?
- 6 Not all projects are fully-funded. Please indicate whether or not partial funding is a viable option. In other words, how would you scale back the proposed project?

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